

Shelter TWiG meeting minutes and action points

Venue: (Through ZOOM)

Date/Time: 22/07/2020 at 10:00 – 11:00 AM

Issues discussed	Action required/carried out
1. Welcome the shelter TWiG group members a. Please refer to the attached attendance list.	None
2. Topics discussed/focused in our meeting <ul style="list-style-type: none"> - Reviewing and endorsing the final ESK design. - Finalisation of the ESK and brief on the upcoming discussions with the SNCCs. - Agree the review criteria for the Transitional Shelters 	All the topics discussed in-depth and the below action points agreed
1. Next meeting: a. Next meeting	b) Next meeting will be after 2weeks
2. AoB	

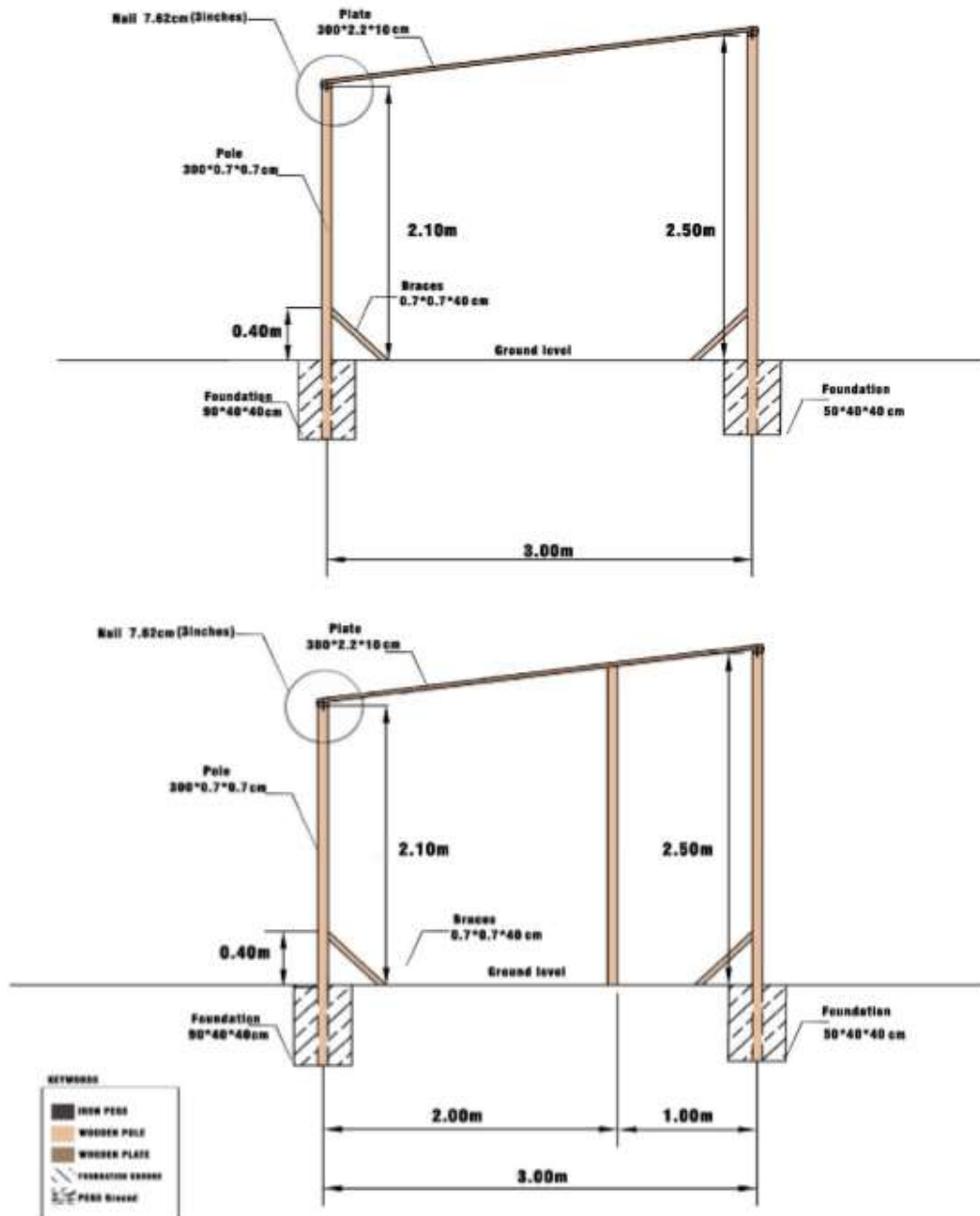
Action Points Agreed:

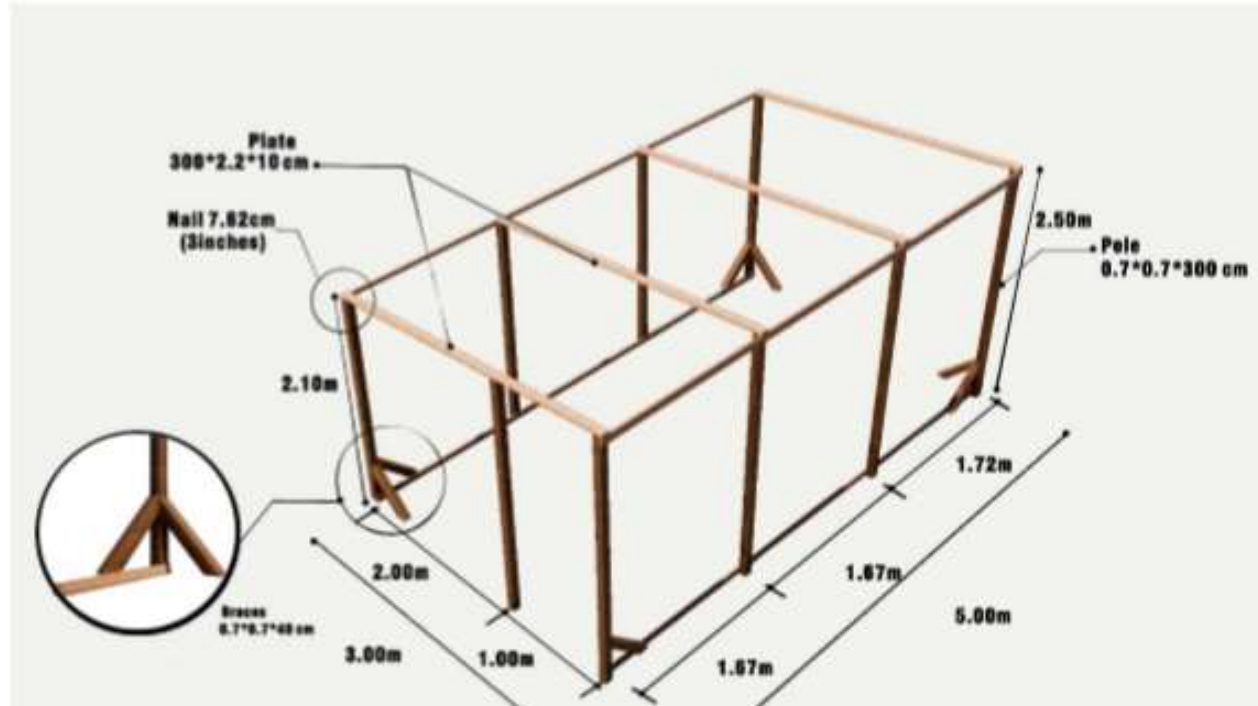
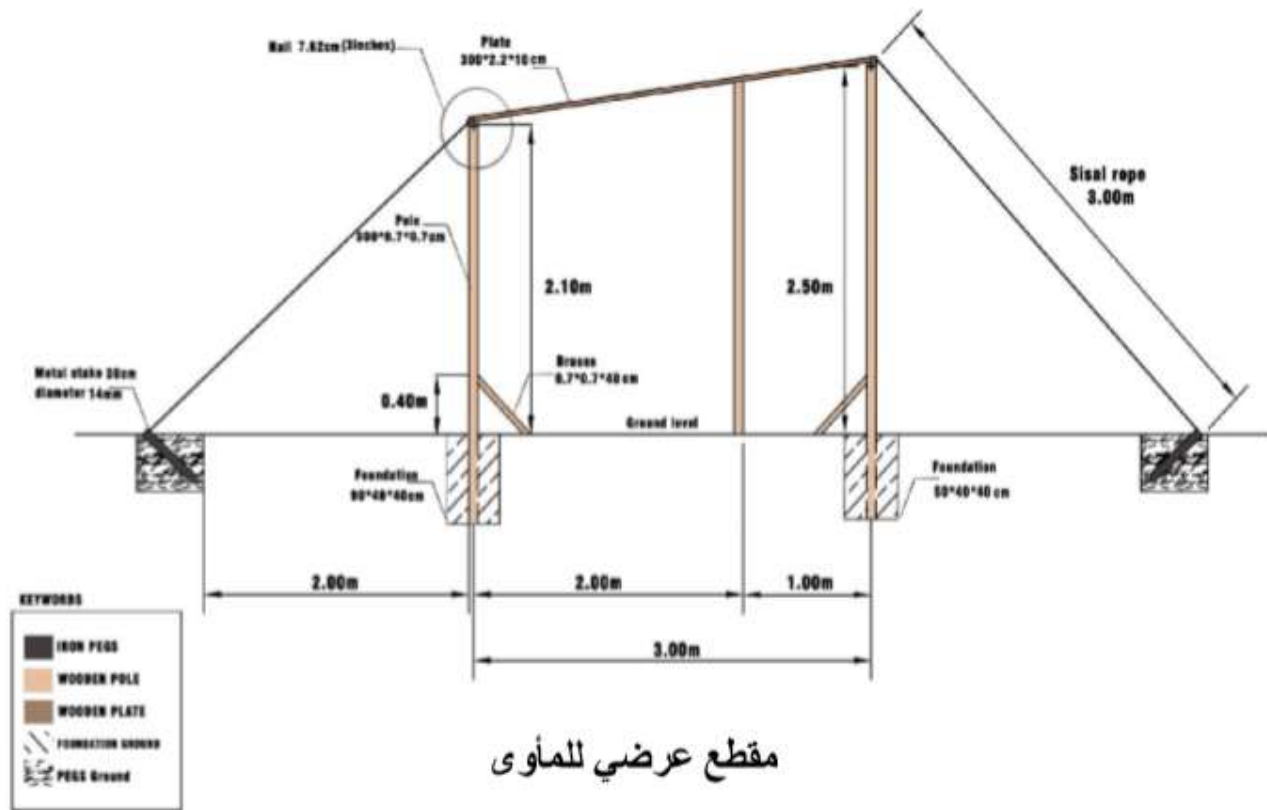
1. The TWiG lead presented the overview of the revised ESK design/drawing as agreed before, and the members endorsed it.
2. The TWiG members also contributed and agreed the below criteria matrix to be used for reviewing the Transitional shelters

Criteria Matrix for Reviewing T Shelters		
T Shelters	T Shelter	Identify key issues/areas need improvement in the T Shelters
		Roof design
		floor design/material
		Quality of the material
		Ventilations/Air circulations
		Minimum Sphere standard for the Shelter size
		Material availability
		Skill required
		T Shelter Life span re-defining
		Cost of the shelter
	Settlement/Site	Site Planning
		Relocation technical guide
		Is the plot having cooking area
		Minimum Sphere standard for the plot size
	Security and Safety	
		Privacy
		Do the shelter have partition? e.g. Adult & Children
		Do the T Shelters have lockable doors, Etc.
		Walling material is it transparent, e.g. in the night?
		Walling material?
	Implementation Modality	
		Contractor Vs Beneficiary driven approach
		Cash or In-kind material
	Cross- Cutting Issues	
		appropriate to context/culture
		Weather Conditions
		HLP (Housing land and Property) related factors
		Environmental considerations

3. It was agreed to discuss four topics on the above themes in each meeting, the next meeting shall be on 5th August 2020.
4. The meeting adjourned at 11am.

The Revised ESK Design by the TWiG members









**DETAILS
of mosquito net**



Internal view



Perspective view

Attendance list

#	What is your name? / ما اسمك؟	Which organization are you working for? - ما أسم المنظمة التي أنت تعمل بها	What is your role in your organization? / ما هو دورك في مؤسستك (المسمى الوظيفي)؟	What is your email address? / ما هو عنوان بريدك الالكتروني؟
1	Maria Alsaidy	YDNORG	Shelter & CCCM Coordinator	Shelter@ydnorg.org
2	Faiz Harmal	UNHCR	field Engineer	harmal@unhcr.org
3	Taher Nabil Taher	DEEM for Development	(CCCM, Shelter) program officer	t.nabil@deemyemen.org
4	Samira Saleh Hussein Al-Shawesh	UN HABITAT	National Program Officer/Coordinator	samera.alshawesh@un.org
5	Badar Abdule	Shelter Cluster	SC -Technical Support	tech.yemen@sheltercluster.org
6	Younes Ghanem	NRC	Shelter Area Coordinator	younes.ghanem@nrc.no

END